

IEEE P1904.1 SIEPON Working Group

Meeting Information Package for October 2010

1. Meeting dates:

October 26-28, 2010

2. Meeting location:

Tokyo, Hamamatsucho district

2.1. Venue:

[World Trade Center Building](#), 38th floor, ``Fontainue''

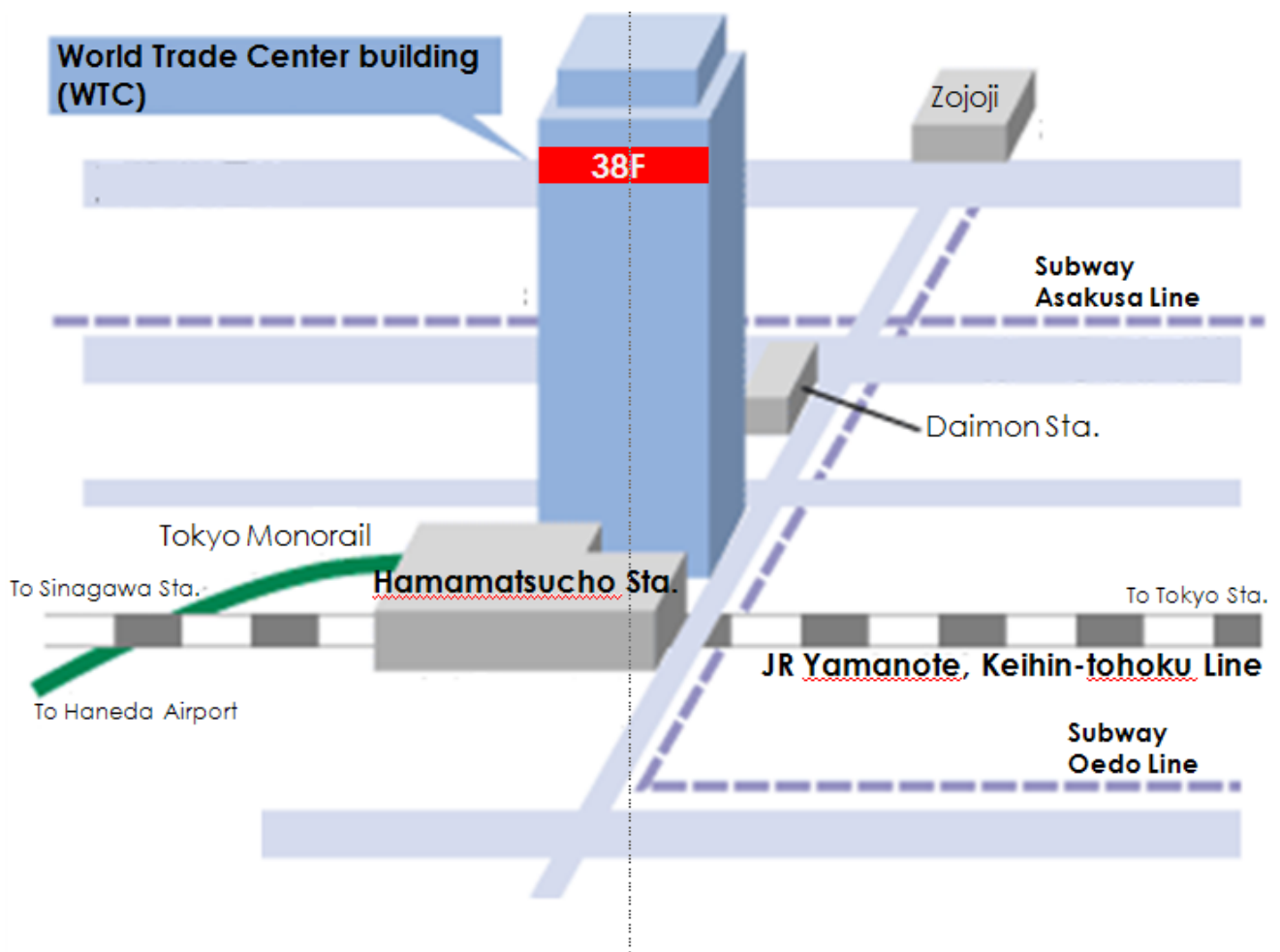
http://www.wtcbldg.co.jp/facility/conference/conference_list/index.html#38F (No English website is available)

Address: 2-4-1, Hamamatsucho, Minato-ku, Tokyo 105-6103, Japan

Phone: +81 3 3435 3801

Facsimile: +81 3 3435 3802

A map of the building is provided below.

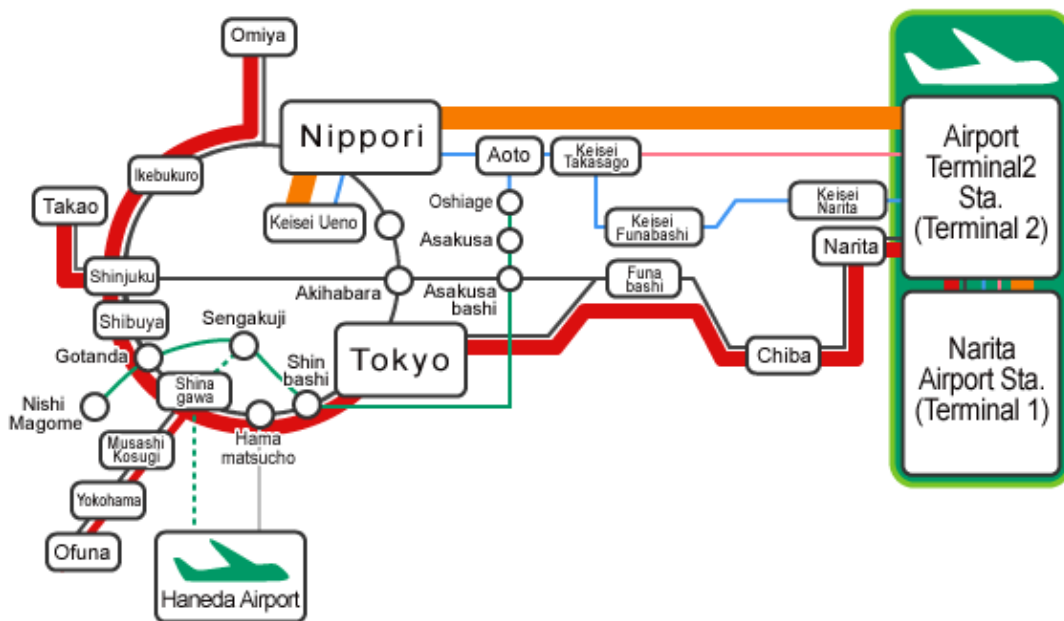


3. Transportation from the airport:

You can take Haneda Airport or Narita Airport to go to Tokyo city center. For the information about the grand transportation, see the maps below.



- | | | |
|---|--|--|
|  Skyliner Express |  Narita Express |  Toei-Asakusa line |
|  Narita Sky Access |  JR |  Keikyu line |
|  Keisei Main line |  Tokyo Monorail | |



3.1 From Haneda Airport

Information about the Haneda Airport can be found on the website:

[Tokyo int'l airport \(Haneda Airport\)](http://www.tokyo-airport-bldg.co.jp/en/) <http://www.tokyo-airport-bldg.co.jp/en/>

Access information to Hamamatsucho is [here](http://www.tokyo-airport-bldg.co.jp/en/access/in/) <http://www.tokyo-airport-bldg.co.jp/en/access/in/>. It is about 20 km between Haneda airport and Hamamatsucho, and taking a train seems convenient. It is about 20 minutes and JPY

500 (USD 6). It is about JPY 5500 (USD 60) by taxi.

3.2 From Narita Airport

Information about the Narita Airport can be found on the following website:

[Narita International Airport](http://www.narita-airport.jp/en/index.html) <http://www.narita-airport.jp/en/index.html>

Access information to Tokyo city center is [here](http://naa.ivcreation.com/pc_us/) http://naa.ivcreation.com/pc_us/. It is about 70 km between Narita Airport and Hamamatsucho.

3.2.1 Train

You can take two lines. It is about JPY 3000 (USD 33) or less, and 60 – 90 minutes in each case.

If you take Keisei line (Skyliner or City liner), get on the train at Narita Airport, and switch trains at Nippori. Take JR Yamanote line (green line on the silver body) for Tokyo and Shinagawa direction, or Keihin-tohoku line (blue line on the silver body) for Tokyo and Yokohama direction.

If you take JR line, take Narita Express and switch trains at Shinagawa to take Yamanote line or Keihin-tohoku line, for Tokyo and Ueno direction.

3.2.2 Limousine bus

Limousine bus information is [here](http://www.narita-airport.jp/en/access/bus/index.html#taxi) <http://www.narita-airport.jp/en/access/bus/index.html#taxi>. If you take a limousine bus, you are advised to get on a bus bound for Tokyo or Shinagawa station. It is about 90 minutes and JPY 3000. Take JR Yamanote line or Keihin-tohoku line after getting off the bus.

3.3.3 Taxi

It is about 90 minutes and JPY 20,000 – 35,000 (USD 220 – 400) per car.

4. Hotel

We would like all the attendees to book your hotels for yourself. Unfortunately, there are only a few hotels near Hamamatsucho station. It seems convenient to book such hotels located along Yamanote line or Keihin-tohoku line. Please keep in mind that the train is so crowded in the morning on weekdays that it often is difficult to read newspapers.

We will provide the hotel list as soon as possible.

5. Registration

*The registration fee is under consideration (We expect 100 USD at most.).
The registration deadline will be 1st October, 2010, but late and onsite registrations will be allowed with some extra fee.
A meeting registration form will be available at the SIEPON Web Site soon.*

6. Visa

If you require an invitation letter or our assistance to obtain your Japanese visa, please contact us as soon as possible.

7. Information about Tokyo

Tokyo tourist information is [here](http://www.tourism.metro.tokyo.jp/english/) <http://www.tourism.metro.tokyo.jp/english/>.

8. Internet

The meeting room is equipped with wireless access to the Internet.

9. Electricity

The Japanese electric current is 100 V AC, 50 Hz (eastern Japan, including Tokyo). An odd voltage found almost nowhere else in the world. Most electrical items from other parts of the world will function reasonably well on Japanese current. If not, you can always buy a transformer at one of Japan's plentiful electronics shops. Japanese plugs are the flat two-pin type, which are identical to North American plugs as shown below. If you have a three-pin plug, you will have to buy an adaptor.



10. Currency

Local currency is Japanese Yen (JPY). As of mid-August 2010, exchange rates are:
USD 1 = JPY 87, Euro 1 = JPY 114, RMB 1 = JPY 13, KRW 13.5 = JPY 1

11. Tipping

Tipping is neither customary, nor expected.

12. Time zone

GMT +9, Daylight saving time is not introduced.

13. Language

Few people speak English, though there are so many signs written in English all around the town.

14. Contact point:

If you have any questions about the meeting arrangements, please contact:

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